



Engineering
PO Box 850
500 Broadway
Eagle, CO 81631
(970) 328-3560
www.eaglecounty.us

Land Survey Plat Deposit Checklist

Land Survey Plats are to be filed with the Engineering Department located at 500 Broadway, Eagle, CO 81631 during regular office hours. **Incomplete checklists will delay the filing time.** Questions or comments about filing a Land Survey Plat can be directed to the Engineering Department at (970)328-3560.

The following information is required to deposit a land survey plat (check each line):

- \$20 filing fee per page. # of pages: _____ x \$20/page = \$_____ Total Fee.
- Check or cash attached for filing fee. (Make checks out to "Eagle County Engineering Department")
- Submitted on a dimensionally stable polyester sheet such as cronar or mylar or other product of equal quality at least three mils thick; and with nonfading permanent print.
- The dimensions of each plat, as specified by county requirements, shall be at least eighteen inches wide by twenty-four inches long and no more than twenty-four inches wide by thirty-six inches long with a minimum two-inch margin on the left side and a minimum of one-half inch margins at the top, bottom, and right side of the plat.
- Subdivision plats which create parcels of land of thirty-five acres or more shall be filed in the county clerk and recorder's office for the county in which the property is located pursuant to CRS 38-35-109.
- Full, (first, middle, last, suffix), registered name of the Colorado Professional Land Surveyor (Note: This name should be identical to the registered name as shown on Colorado Division of Regulatory Agencies State Board of Licensure for Architects, Professional Engineers and Professional Land Surveyors, available online at the following web address
<https://apps.colorado.gov/dora/licensing/Lookup/LicenseLookup.aspx>):

Professional Land Surveyor License Number: _____

Section(s): _____
(Note: List all sections that the Land Survey Plat is located within)

Township(s): _____
(Note: List all townships that the Land Survey Plat is located within)

Range(s): _____

(Note: List all ranges that the Land Survey Plat is located within)

Government Tract (if applicable): _____

Subdivision (if applicable): _____

Comments (use this field to help describe what the plat is, as this will aid in searching for this plat):

Certification

I, _____, a Colorado Professional Land Surveyor, with license number _____, certify that the Land Survey Plat I am submitting to be deposited is in conformance with CRS 38-50-101 and 38-51-107.

Signed: _____ Date: _____

Company: _____

Mailing Address: _____

Email: _____ Phone: _____

Office Use Only

Page #(s): _____ Recorded by: _____ Date: _____