



Eagle County Vital Records
PO Box 660
Eagle, CO 81631
(970) 328-8840

APPLICATION FOR A COLORADO DEATH CERTIFICATE

Colorado has death records for the entire state since 1900. Same day service is available at the Eagle office Monday through Friday 10 a.m. to 2 p.m. Holidays excluded.

REQUESTOR INFORMATION (Person making the request)

Requestor must provide a copy of IDENTIFICATION - Please see reverse side for documentation required for proof of relationship or legal interest to deceased.

FULL NAME / SIGNATURE

Mailing Address: Phone #

Reason for request: Social Security Spouse Insurance Property Genealogy Other

Relationship to deceased: Parent Spouse sibling Grandparent Child Other

DECEASED INFORMATION:

FIRST MIDDLE LAST

DATE OF DEATH: Month Day Year County of Death State

First Copy of a death certificate: (check one) \$ 20.00/per copy

- Full death certificate (entire record)
Legal death certificate (all legal and no medical information)
Verification of death (limited legal information and no medical information)

Additional death certificate copies with same day request: (check one) \$ 13.00/per copy

- Full death certificate # of copies
Legal death certificate # of copies
Verification of death # of copies

Death certificate exchanges: # of copies \$ 13.00/per copy

Payment Method: make CHECKS payable to EAGLE COUNTY

FedEx standard overnight fee: \$20.00 TOTAL DUE \$

Credit Card convenience fee: MC or VISA only \$.50

Credit Card# EXP Security code

FOR OFFICE USE ONLY

Check/MO # MC VISA payment RC'D by

ISSUE DATE ISSUE BY CERT #



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Public Health
& Environment

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Death certificates may issued to:	Document(s) needed to Prove Relationship:
Current spouse	Must be listed on death certificate
Ex-spouse	Must present proof of direct & tangible interest (i.e. Social Security record, insurance policy)
Parent	Must be listed on death certificate
Shared Parentage	For passport reasons and Social Security reasons only- a shared parent can present the child's birth certificate (in cases for passport, child must be under 16)
Stepparent	Marriage certificate proving relationship to a parent that is listed on death certificate
Grandparents/Great grandparents	Birth certificate(s) proving relationship required. (Cannot accept baptisms, hospital records or school records, unless the customer presents a letter from the state of birth stating no record of birth was found)
Siblings/Half siblings	Birth certificate showing at least one same parent required. (Cannot accept baptisms, hospital records or school records, unless the customer presents a letter from the state of birth stating no record of birth was found)
Children/Grandchildren/Great grandchildren	Birth certificate(s) showing relationship is required (Cannot accept baptisms, hospital records or school records, unless the customer presents a letter from the state of birth stating no record of birth was found)
Step-Children	Birth certificate proving relationship required. Biological parent must be listed on the death certificate as spouse.
Legal representative/Paralegals	Proof of client relationship required as well as proof of the client's relationship to the registrant.
Attorney-in-fact/Agent (Power of Attorney)	Must present a Durable Power of Attorney that has been signed by the "principal" (person they are representing) and notarized. Durable Power of Attorneys are indefinite unless specified in the document or upon death. We do not accept Medical Power of Attorney. Review the Power of Attorney carefully, since some provide a limited amount of authority to the "attorney-in-fact"/"agent".
Opposing counsel	Processed at state office: Certificate will be mailed to court w/ motion to seal "confidential record". Name, address and case number of the court required.
Consular Corps/Consulate offices	Must present credentials verifying their connection to the Consulate
Genealogists	Notarized signed release from immediate family member required as well as proof of the family member's relationship. Certificate marked "For Genealogical Use Only"
In-laws/aunts/uncles/nephews/nieces/cousins	For death certificate 25 years or younger- Must present proof of direct & tangible interest. (i.e. insurance policy, personal will, etc.) For death certificates over 25 years- Must present proof of relationship (a family tree would be acceptable for this case) Death certificate marked "For Genealogical Use Only"
Probate Researchers	Proof of direct & tangible interest required.
Creditors	Proof of direct & tangible interest required
Anatomical Board	Must be listed on death certificate
Employer	Proof of direct & tangible interest required
Beneficiaries	Proof of direct & tangible interest required (i.e. letter on insurance company/pension company letterhead that clearly states the applicant is a beneficiary or is eligible to file a claim)
Insurance companies	Proof of direct & tangible interest required (Insurance policy)

Hospital/Nursing home/Hospice/Physician	Proof of patient relationship required
Funeral Directors	Must be listed on death certificate. If not listed, they can submit proof of the relationship between themselves & the funeral establishment listed on the death certificate. (copy of contract)
Coroners	Must present their work credentials (work ID)
Informant	Must be listed on death certificate
Governmental agencies (SSA, Human Services, etc)	No additional document needed - fee may apply Must present their work credentials (work ID)

REV: 12/2018



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