



## Elements of a Security Plan

A safe and secure environment should be provided for the event to ensure a successful event. If alcohol is being sold, a security plan is required per the Liquor License. Please consider the following elements when developing a security plan:

- Has a professional security company been hired (bonded/insured) to plan and manage security for the event?
- If so, please provide the following information:
  - Security organization.
  - Contact person.
  - Telephone/Cell Phone/Email/Mailing Address
  - Number of personnel, dates and times they will be in place and description of their duties/functions.
  - Where will security stations be located?
  - How will security personnel communicate with emergency service providers?
- Will public law enforcement services be requested? If so, for what purposes (i.e.: security, traffic control, parking control, etc.)
- List dates and times when Deputies are needed.
- Public law enforcement services may require compensation at a rate to be determined by the Eagle County Sheriff's Office. The Eagle County Sheriff's Office reserves the right to place Deputies at events as deemed necessary in the best interest of public safety. It is the responsibility of the event organizer to establish arrangements for law enforcement services well in advance of the special event.
- Provide a security contact person who will be available to public safety officials at all times during the event.