



To: Board of County Commissioners
 From: Finance Department
 CC: County Manager's Office, Elected Officials, and Department Heads
 Date: 8/26/2019
 Re: 3rd Supplemental to the 2019 Adopted Budget

Included in this memo are the following items:

- A summary of the revenues and expenditures included in this supplemental request by fund. (Bottom of this page)
- Request Summary. This sheet is a summary of all program and project requests. (Page 2)
- Project Description. This sheet provides details of each program or project request. (Pages 3-4)
- Fund Balance/Net Position Summary. The purpose of this sheet to give a high level update of projected 2019 fund balance/net position for all Eagle County funds, including the impacts of the 2019 adopted budget and all budget amendments on fund balance/net position. (Page 5)

The Full Time Equivalent/Personnel Committee is recommending no new positions in this supplemental.

Following is a summary of the 3rd Supplemental to the 2019 Adopted Budget request:

Fund #	Fund Name	Revenues	Expenditures
1001 - General Fund		\$ 54,810	\$ 492,509
1152 - ECO Trails		\$ -	\$ 250,000
1209 - Public Health		\$ 36,500	\$ 15,000
1442 - Open Space		\$ 30,000	\$ -
2150 - Capital Improvements		\$ -	\$ 700,000
3600 - Landfill		\$ -	\$ 66,595
3700 - Fleet		\$ -	\$ 218,255
3730 - Insurance Reserve		\$ 250,000	\$ 350,000
Eagle County Air Terminal Corp		\$ 70,000	\$ 70,000
Eagle County Housing and Development Authority		\$ 41,000	\$ 100,000
Total		\$ 482,310	\$ 2,262,359

<i>Fund Name</i>	<i>Department Name</i>	<i>Project/Request Name</i>	<i>Total Revenue</i>	<i>Total Expenses</i>
1001 - General Fund	Administration	Mental Health Project with Vail Health - PR Services	\$ -	\$ 39,975
	Animal Shelter & Services	Employee Tuition and Training	\$ -	\$ 3,500
	Attorney's Office	Legal Fees	\$ -	\$ 75,000
	Community Development	ProTech Building Inspections	\$ 1,200	\$ 1,200
	Engineering	Bull Run Mid-Block Crossing	\$ 40,000	\$ 40,733
	Extension Office	New Copy Machine Purchase	\$ -	\$ 6,491
	Facilities	Remediation of Spray Foam Insulation in El Jebel	\$ -	\$ 50,000
	Finance	Insurance Reserve Fund Balance	\$ -	\$ 250,000
		US Forest Service - Secure Rural Schools	\$ 13,610	\$ 13,610
	Human Resources	Recruiting Expenses	\$ -	\$ 12,000
1001 - General Fund Total			\$ 54,810	\$ 492,509
1152 - ECO Trails	ECO Trails	Horn Ranch Trail	\$ -	\$ 250,000
1152 - ECO Trails Total			\$ -	\$ 250,000
1209 - Public Health	Public Health	Colorado Health Foundation Donation	\$ 15,000	\$ 15,000
		Women, Infants and Children Services	\$ 21,500	\$ -
1209 - Public Health Total			\$ 36,500	\$ 15,000
1442 - Open Space	Treasurer	Treasurer's Pooled Interest	\$ 30,000	\$ -
1442 - Open Space Total			\$ 30,000	\$ -
2150 - Capital Improvements	Project Management	PC Air Units for New Jet Bridges	\$ -	\$ 700,000
2150 - Capital Improvements Total			\$ -	\$ 700,000
3600 - Landfill	Solid Waste & Recycling	Landfill Design Services	\$ -	\$ 66,595
3600 - Landfill Total			\$ -	\$ 66,595
3700 - Fleet	Fleet Services	2019 Parts Supplemental	\$ -	\$ 150,000
		Replacement of Totaled Vehicle 8825	\$ -	\$ 68,255
3700 - Fleet Total			\$ -	\$ 218,255
3730 - Insurance Reserve	Finance	Insurance Reserve Fund Balance	\$ 250,000	\$ 350,000
3730 - Insurance Reserve Total			\$ 250,000	\$ 350,000
Eagle County Air Terminal Corp	Airport	Terminal Roof Repairs	\$ 70,000	\$ 70,000
Eagle County Air Terminal Corp Total			\$ 70,000	\$ 70,000
Eagle County Housing and Development Authority	Housing	431 Broadway Rental	\$ 6,000	\$ 10,000
		Due Diligence Services	\$ 35,000	\$ 45,000
		Marketing/Communications	\$ -	\$ 45,000
Eagle County Housing and Development Authority Total			\$ 41,000	\$ 100,000
Grand Total			\$ 482,310	\$ 2,262,359

<i>Project/Request Name</i>	<i>Project/Request Brief Description</i>
2019 Parts Supplemental	Based on a monthly average of approximately \$85,000 per month for 2019, we would like to request a budget amendment of \$150,000 for our parts account to cover the purchases for the remainder of the year.
431 Broadway Rental	We will begin renting the property at 431 Broadway in November 2019. The property will be furnished by ECHDA and rented to county employees.
Bull Run Mid-Block Crossing	This crosswalk had an original budget of \$150,000 with 50% being paid by Eagle County and 50% by the Edwards Metro District. We have received a project estimate of \$190,733 so need to increase our budget accordingly. We will receive an additional \$20k from Edwards Metro and \$20k from ECO Transit to fund this project.
Colorado Health Foundation Donation	The Colorado Health Foundation is making a \$15,000 donation to support Eagle County Community Development Departments Technical Advisory Panel Creation.
Due Diligence Services	Due Diligence Services include legal expenses for Spring Creek Apartments (\$40k), the majority of which (\$35k) will be repaid by the developer and \$5,000 for the CenturyTel building remediation.
Employee Tuition and Training	We have several priority trainings that our staff have been scheduled through the end of the year.
Horn Ranch Trail	The Eagle to Horn Ranch is undergoing repair on some of the walls that failed from unforeseen ground water (\$200k fix and contractor is paying 30%). Additionally, we are reviewing the cause of a couple of sinkholes. Finally, we need to do additional earthwork to remedy soils conditions on the east end of the project.
Insurance Reserve Fund Balance	The Insurance Reserve Fund, which is used to account for all general and liability claims for ECG and some of its affiliates, has been using its fund balance for the past several years as insurance claims have risen. We are working on a long term funding solution to resolve this, however, in the meantime we need to ensure the fund has sufficient cash to pay all claims and recommend that the general fund transfer \$250,000 to the insurance reserve fund.
Landfill Design Services	Because of a revised site life estimate that we received from our consultant in 2019, we would like to begin designing for an improvement to the northern portion of the current landfill and an expansion of the leachate holding pond. Additionally, the contractor will provide a cost estimates for construction and engineering services of Mod 9.
Legal Fees	Outside legal defense for petty offense claim against Sheriff Van Beek
Marketing/Communications	ECHDA is spending additional funds on marketing and communications in 2019. These projects include the strategic illustrated map, time lapse camera at Two10@ Castle Peak, new website, and additional storytelling efforts.
Mental Health Project with Vail Health - PR Services	Eagle County and Vail Health split the public relations expenses with BerlinRosen for newly created Eagle Valley Behavioral Health
New Copy Machine Purchase	Requesting \$6491 supplemental in order to purchase new copy machine for Extension Office. Copier full purchase price is \$7291, however we are re appropriating \$800 from our remaining copier lease budget in order to help with the purchase. We are purchasing as opposed to leasing as it will net a savings of \$581 and our monthly expense will be reduced by \$164.
PC Air Units for New Jet Bridges	Addition of Pre-Conditioned air handling units to the four new jet bridges at the airport. This work includes production and installation of the units themselves, as well as all associated electrical work.
ProTech Building Inspections	Contractual agreement for third party inspections for code violation enforcement.
Recruiting Expenses	After a review and projection for the upcoming recruitment expenses we would like to request \$12,000 in additional budget for recruiting. This will cover: extensive advertising for our two director level postings; travel reimbursements for candidates; seasonal bus driver recruitment ; and ongoing recruitment needs.
Remediation of Spray Foam Insulation in El Jebel	Spray Foam Insulation applied end of May in El Jebel Clerk and Recorder office causing adverse health reaction in employees who work there. The cost is to cover the remediation of product.
Replacement of Totaled Vehicle 8825	Unit 8825 - Sheriff's Office Tahoe was totaled and needs to be replaced. The vehicle would be \$39,255 and the add on equipment would be \$29,000 based on prices paid to equip Tahoes this year. Total Request \$68,255
Terminal Roof Repairs	The roof of the existing terminal has had issues with leaks, and as we are wrapping up the remodel and addition of the new terminal, we would like to complete this necessary renovation while we're finishing up the remainder of the project.

<i>Project/Request Name</i>	<i>Project/Request Brief Description</i>
Treasurer's Pooled Interest	We under budgeted Treasurer's pooled interest revenue for the Open Space funds.
US Forest Service - Secure Rural Schools	We received more money that we budgeted for the US Forest Service Secure Rural Schools program.
Women, Infants and Children Services	Women, Infants and Children (WIC) Services additional FFY19 awarded funds to Eagle County to cover personnel costs. The total of this award is \$30,500 however we had already requested \$9k of this award to be added to our budget with the 2nd supplemental for the computer replacements. This request will be for the remaining \$21.5k to be used towards personnel costs.

	Audited 12/31/18 Fund Balance/ Net Position	2019 Amended Budget Net Revenue	Projected 12/31/19 Fund Balance/ Net Position	3rd Supplemental Requests		Updated Projected 12/31/19 Fund Balance/ Net Position
				Revenue	Expenses	
1001 - General Fund	\$ 31,565,466	\$ (4,491,963)	\$ 27,073,503	\$ 54,810	\$ 492,509	\$ 26,635,804
1100 - Road and Bridge	\$ 6,617,780	\$ 439,608	\$ 7,057,388	\$ -	\$ -	\$ 7,057,388
1110 - Human Services	\$ 2,520,481	\$ (431,535)	\$ 2,088,946	\$ -	\$ -	\$ 2,088,946
1140 - Offsite Road Improvements	\$ 931,955	\$ (162,000)	\$ 769,955	\$ -	\$ -	\$ 769,955
1151 - ECO Transit	\$ 4,196,457	\$ (852,022)	\$ 3,344,435	\$ -	\$ -	\$ 3,344,435
1152 - ECO Trails	\$ 2,120,000	\$ (1,273,119)	\$ 846,881	\$ -	\$ 250,000	\$ 596,881
1153 - RFV Transit	\$ 138,123	\$ -	\$ 138,123	\$ -	\$ -	\$ 138,123
1154 - RFV Trails	\$ 13,944	\$ -	\$ 13,944	\$ -	\$ -	\$ 13,944
1155 - Transportation Capital	\$ 1,365,128	\$ -	\$ 1,365,128	\$ -	\$ -	\$ 1,365,128
1160 - Airport	\$ 4,431,775	\$ (2,163,464)	\$ 2,268,311	\$ -	\$ -	\$ 2,268,311
Eagle County Air Terminal Corp	\$ 29,140,175	\$ (21,280,680)	\$ 7,859,495	\$ 70,000	\$ 70,000	\$ 7,859,495
1170 - Conservation Trust Fund	\$ 88,144	\$ (1,501)	\$ 86,643	\$ -	\$ -	\$ 86,643
1180 - 800 MHz	\$ 1,008,400	\$ 4,246	\$ 1,012,646	\$ -	\$ -	\$ 1,012,646
1191 - Emergency Reserve (TABOR)	\$ 2,701,616	\$ 27,000	\$ 2,728,616	\$ -	\$ -	\$ 2,728,616
1209 - Public Health	\$ 503,387	\$ (190,700)	\$ 312,687	\$ 36,500	\$ 15,000	\$ 334,187
1210 - Mental Health	\$ 894,601	\$ -	\$ 894,601	\$ -	\$ -	\$ 894,601
1400 - Housing Loans	\$ 1,108,738	\$ (270,000)	\$ 838,738	\$ -	\$ -	\$ 838,738
1401 - Housing Operations	\$ 932,515	\$ -	\$ 932,515	\$ -	\$ -	\$ 932,515
Eagle County Housing and Development Authority	\$ 15,306,754	\$ (1,067,287)	\$ 14,239,467	\$ 41,000	\$ 100,000	\$ 14,180,467
The Valley Home Store	\$ 166,281	\$ 19,691	\$ 185,972	\$ -	\$ -	\$ 185,972
Lake Creek Village	\$ 1,054,161	\$ 582,205	\$ 1,636,366	\$ -	\$ -	\$ 1,636,366
Golden Eagle	\$ 282,682	\$ (11,345)	\$ 271,337	\$ -	\$ -	\$ 271,337
1442 - Open Space	\$ 2,225,845	\$ 3,198,573	\$ 5,424,418	\$ 30,000	\$ -	\$ 5,454,418
1443 - Open Space Preservation	\$ 311,512	\$ 3,500	\$ 315,012	\$ -	\$ -	\$ 315,012
2150 - Capital Improvements	\$ 6,038,937	\$ (1,943,029)	\$ 4,095,908	\$ -	\$ 700,000	\$ 3,395,908
3600 - Landfill	\$ 15,601,150	\$ 462,417	\$ 16,063,567	\$ -	\$ 66,595	\$ 15,996,972
3700 - Fleet	\$ 16,780,118	\$ (1,087,170)	\$ 15,692,948	\$ -	\$ 218,255	\$ 15,474,693
3730 - Insurance Reserve	\$ 240,343	\$ -	\$ 240,343	\$ 250,000	\$ 350,000	\$ 140,343
3790 - Health Insurance	\$ 10,321,686	\$ (2,576,388)	\$ 7,745,298	\$ -	\$ -	\$ 7,745,298
E911 Authority	\$ 422,922	\$ (256,329)	\$ 166,593	\$ -	\$ -	\$ 166,593
Total	\$ 159,031,076	\$ (33,321,292)	\$ 125,709,784	\$ 482,310	\$ 2,262,359	\$ 123,929,735