



To: Board of County Commissioners
 From: Finance Department
 CC: County Manager's Office, Elected Officials, and Department Heads
 Date: 6/14/2019
 Re: 2nd Supplemental to the 2019 Adopted Budget

Included in this memo are the following items:

- A summary of the revenues and expenditures included in this supplemental request by fund. (Bottom of this page)
- A summary of fund balance/net position for each Eagle County fund. The purpose of this sheet to give a high level update of projected 2019 fund balance/net position including the impacts of budget amendments on fund balance/net position. (Page 2)
- A summary of requests. This sheet is a summary of all program and project requests. These revenues and expenditures will impact the 2019 projected fund balance and that change is summarized in the Fund Balance/Net Position report. (Page 3)
- Project description report. This sheet provides details of each new program or project request. (Pages 4-6)

The Full Time Equivalent/Personnel Committee recommends approval of the following new positions for a total of 6 FTE:

- Economic Services Lead Specialist - Trainer (Budget impacts included in 1st Supplemental.)
- Mental Health Coordinator (Grant funded position. Budget impacts included in 1st Supplemental.)
- Airport Electrician (Budget impacts included in 1st Supplemental.)
- Facilities Maintenance Worker II (No 2019 budget impacts.)
- Fleet Mechanic II (Budget Impacts included in Request Summary.)
- Associate Planner (No 2019 budget impacts.)
- Total impact of these recommendations (along with position reclassifications and compensation changes) to the 2019 budget is estimated to be \$321,500. Impact to the 2020 budget (all else equal) is estimated to be \$525,000.

Following is a summary of the 2nd Supplemental to the 2019 Adopted Budget request:

Fund #	Fund Name	Revenues	Expenditures
1001 - General Fund		\$ 597,885	\$ 806,462
1100 - Road and Bridge		\$ -	\$ 7,612
1140 - Offsite Road Improvements		\$ 15,000	\$ 35,000
1151 - ECO Transit		\$ -	\$ 2,804
1152 - ECO Trails		\$ (1,000,000)	\$ (188,977)
1160 - Airport		\$ 14,038,500	\$ 14,066,083
1209 - Public Health		\$ 212,471	\$ 157,846
1442 - Open Space		\$ 425,336	\$ 522,049
2150 - Capital Improvements		\$ 245,679	\$ 278,679
3600 - Landfill		\$ -	\$ 200,000
3700 - Fleet		\$ 64,176	\$ 606,202
Total		\$ 14,599,047	\$ 16,493,760

	Unaudited 12/31/18 Fund Balance/ Net Position	2019 Amended Budget Net Revenue	Projected 12/31/19 Estimated Fund Balance/ Net Position	2nd Supplemental Requests		Updated Projected 12/31/19 Estimated Fund Balance/ Net Position
				Revenue	Expenses	
1001 - General Fund	\$ 31,565,966	\$ (4,283,386)	\$ 27,282,580	\$ 597,885	\$ 806,462	\$ 27,074,003
1100 - Road and Bridge	\$ 6,617,780	\$ 447,220	\$ 7,065,000	\$ -	\$ 7,612	\$ 7,057,388
1110 - Human Services	\$ 2,520,481	\$ (431,535)	\$ 2,088,946	\$ -	\$ -	\$ 2,088,946
1140 - Offsite Road Improvements	\$ 931,955	\$ (142,000)	\$ 789,955	\$ 15,000	\$ 35,000	\$ 769,955
1151 - ECO Transit	\$ 4,196,457	\$ (849,218)	\$ 3,347,239	\$ -	\$ 2,804	\$ 3,344,435
1152 - ECO Trails	\$ 2,120,000	\$ (462,096)	\$ 1,657,904	\$ (1,000,000)	\$ (188,977)	\$ 846,881
1153 - RFV Transit	\$ 138,123	\$ -	\$ 138,123	\$ -	\$ -	\$ 138,123
1154 - RFV Trails	\$ 13,944	\$ -	\$ 13,944	\$ -	\$ -	\$ 13,944
1155 - Transportation Capital	\$ 1,365,128	\$ -	\$ 1,365,128	\$ -	\$ -	\$ 1,365,128
1160 - Airport	\$ 4,431,775	\$ (2,135,881)	\$ 2,295,894	\$ 14,038,500	\$ 14,066,083	\$ 2,268,311
Eagle County Air Terminal Corp	\$ 29,140,171	\$ (21,280,680)	\$ 7,859,491	\$ -	\$ -	\$ 7,859,491
1170 - Conservation Trust Fund	\$ 88,144	\$ (1,501)	\$ 86,643	\$ -	\$ -	\$ 86,643
1180 - 800 MHz	\$ 1,008,400	\$ 4,246	\$ 1,012,646	\$ -	\$ -	\$ 1,012,646
1191 - Emergency Reserve (TABOR)	\$ 2,701,616	\$ 27,000	\$ 2,728,616	\$ -	\$ -	\$ 2,728,616
1209 - Public Health	\$ 503,387	\$ (245,325)	\$ 258,062	\$ 212,471	\$ 157,846	\$ 312,687
1210 - Mental Health	\$ 894,601	\$ -	\$ 894,601	\$ -	\$ -	\$ 894,601
1400 - Housing Loans	\$ 1,108,738	\$ (270,000)	\$ 838,738	\$ -	\$ -	\$ 838,738
1401 - Housing Operations	\$ 932,515	\$ -	\$ 932,515	\$ -	\$ -	\$ 932,515
Eagle County Housing and Development Authority	\$ 15,306,754	\$ (1,067,287)	\$ 14,239,467	\$ -	\$ -	\$ 14,239,467
The Valley Home Store	\$ 166,281	\$ 19,691	\$ 185,972	\$ -	\$ -	\$ 185,972
Lake Creek Village	\$ 1,054,161	\$ 582,205	\$ 1,636,366	\$ -	\$ -	\$ 1,636,366
Golden Eagle	\$ 282,682	\$ (11,345)	\$ 271,337	\$ -	\$ -	\$ 271,337
1442 - Open Space	\$ 2,225,845	\$ 3,295,286	\$ 5,521,131	\$ 425,336	\$ 522,049	\$ 5,424,418
1443 - Open Space Preservation	\$ 311,512	\$ 3,500	\$ 315,012	\$ -	\$ -	\$ 315,012
2150 - Capital Improvements	\$ 6,038,937	\$ (1,910,029)	\$ 4,128,908	\$ 245,679	\$ 278,679	\$ 4,095,908
3600 - Landfill	\$ 15,601,150	\$ 662,417	\$ 16,263,567	\$ -	\$ 200,000	\$ 16,063,567
3700 - Fleet	\$ 16,780,118	\$ (545,144)	\$ 16,234,974	\$ 64,176	\$ 606,202	\$ 15,692,948
3730 - Insurance Reserve	\$ 240,343	\$ -	\$ 240,343	\$ -	\$ -	\$ 240,343
3790 - Health Insurance	\$ 10,321,686	\$ (2,576,388)	\$ 7,745,298	\$ -	\$ -	\$ 7,745,298
E911 Authority	\$ 422,922	\$ (256,329)	\$ 166,593	\$ -	\$ -	\$ 166,593
Total	\$ 159,031,572	\$ (31,426,579)	\$ 127,604,993	\$ 14,599,047	\$ 16,493,760	\$ 125,710,280

<i>Fund Name</i>	<i>Department Name</i>	<i>Project/Request Name</i>	<i>Total Revenue</i>	<i>Total Expenses</i>
1001 - General Fund	Administration	Broadband Study - additional expenses	\$ 28,250	\$ 20,000
		El Jebel Tech Upgrades	\$ -	\$ 5,000
		Verizon cell services	\$ -	\$ 2,000
	Animal Services	Light Vehicle Replacement	\$ -	\$ 2,804
	Assessor	Light Vehicle Replacement	\$ -	\$ 1,582
	Building Inspection	Light Vehicle Replacement	\$ -	\$ 4,054
	CBOE	CBOE Software and Hearing Officers	\$ -	\$ 45,000
	Clerk & Recorder - Recording	State grant for new monitors for recording department	\$ 835	\$ 835
	Commissioners	Colorado Counties, Inc. Dues	\$ -	\$ 35,000
	Economic Development	Northwest Small Business Development Center	\$ 119,000	\$ 119,000
	Emergency Management	Post Fire Flood Alert and Warning	\$ 58,800	\$ 88,800
	Engineering	Bull Run Crossing	\$ 75,000	\$ 150,000
	IT	Energov Upgrade Project	\$ -	\$ 16,387
	Sheriff's Office	Mental Health Services Law Enforcement Grant	\$ 266,000	\$ 266,000
	Sustainable Communities	First Bank Roaring Fork Wildfire Assistance Program	\$ 50,000	\$ 50,000
1001 - General Fund Total			\$ 597,885	\$ 806,462
1100 - Road and Bridge	Road and Bridge	Light Vehicle Replacement	\$ -	\$ 7,612
1100 - Road and Bridge Total			\$ -	\$ 7,612
1140 - Offsite Road Improvements	Engineering	US 6 West Edwards Design Project	\$ 15,000	\$ 35,000
1140 - Offsite Road Improvements Total			\$ 15,000	\$ 35,000
1151 - ECO Transit	ECO Transit	Light Vehicle Replacement	\$ -	\$ 2,804
1151 - ECO Transit Total			\$ -	\$ 2,804
1152 - ECO Trails	ECO Trails	Eagle to Horn Ranch	\$ (1,000,000)	\$ -
		Eagle to Horn Ranch Retainage	\$ -	\$ (188,977)
1152 - ECO Trails Total			\$ (1,000,000)	\$ (188,977)
1160 - Airport	Airport	Airport De-Ice Pad	\$ 13,538,500	\$ 13,500,000
		Customs and Border Patrol Equipment	\$ -	\$ 66,083
		Maintenance Grant from CDOT	\$ 500,000	\$ 500,000
1160 - Airport Total			\$ 14,038,500	\$ 14,066,083
1209 - Public Health	Public Health	Emergency Preparedness and Response	\$ 1,369	\$ -
		Health Disparities Grant Program- Healthy Housing Grant	\$ 199,538	\$ 144,728
		Healthy Aging Nutrition Services Incentive Program	\$ 2,564	\$ 2,564
		Light Vehicle Replacement	\$ -	\$ 1,554
		Women, Infants and Children (WIC) Program Laptops	\$ 9,000	\$ 9,000
1209 - Public Health Total			\$ 212,471	\$ 157,846
1442 - Open Space	Open Space	Brush Creek Valley Ranch and Open Space Trailhead and Bridge	\$ -	\$ 370,000
		Light Vehicle Replacement	\$ -	\$ 2,049
		Prospective land purchase	\$ -	\$ 150,000
		Sale of Two Bridges	\$ 425,336	\$ -
1442 - Open Space Total			\$ 425,336	\$ 522,049
2150 - Capital Improvements	Clerk & Recorder - Elections	Duo Ballot Processing System	\$ -	\$ 63,000
	Finance	Two10 at Castle Peak	\$ 215,679	\$ 215,679
	Sustainable Communities	Electric Vehicle Charging Station	\$ 30,000	\$ -
2150 - Capital Improvements Total			\$ 245,679	\$ 278,679
3600 - Landfill	Solid Waste & Recycling	Edwards Drop Site Upgrade	\$ -	\$ 200,000
3600 - Landfill Total			\$ -	\$ 200,000
3700 - Fleet	Fleet Services	Bus Engines	\$ -	\$ 193,286
		Light Vehicle Replacement	\$ 64,176	\$ 312,737
		New FTE - Mechanic II	\$ -	\$ 46,354
		Overtime Wage Increase	\$ -	\$ 53,825
3700 - Fleet Total			\$ 64,176	\$ 606,202
Grand Total			\$ 14,599,047	\$ 16,493,760

<i>Project/Request Name</i>	<i>Project/Request Brief Description</i>
Airport De-Ice Pad	The airport is building a new de-ice pad in 2019 and 2020. The project will be funded through a combination of FAA grants, airport entitlements and airport reserves. \$1.835 M in revenue from AIP 60 and \$3.5 M in expenditures were included in the 1st supplemental to the 2019 budget.
Broadband Study - additional expenses	We rolled over \$20k from 2018 for this study in the first supplemental but total costs are \$40k. We are being reimbursed \$28,250 by other orgs involved in study.
Brush Creek Valley Ranch and Open Space Trailhead and Bridge	Design and construction of the primary trailhead and pedestrian trail type bridge (across Brush Creek) for the Brush Creek Valley Ranch and Open Space. This trailhead will allow for the development of future trails and other recreation at the ranch that will rely on this trail head for parking and access.
Bull Run Crossing	The implementation of a mid block crossing across Highway 6 approximately 200 feet east of the Bull Run intersection (east end of Riverwalk). This mid block crossing will provide a safe pedestrian refuge as they navigate across Highway 6. Most pedestrian crossings are associated with the eastbound Highway 6 bus stop.
Bus Engines	We have experienced a large number of required Bus Engine rebuilds and replacements. Most recently we have 5 buses down due to engine issues. Revenue will be recovered with Maintenance Rates for 2020. There will be no additional revenue received in 2019.
CBOE Software and Hearing Officers	Every two years, the county reassesses its property valuations. Property owners are able to appeal the assessment to the CBOE. Traditionally, this process has been a strain on staff resource which subsequently means a lower level of customer service. To address this concern, staff will utilize new software to streamline the process for residents and internal users. The budget for this software came in at a higher amount than expected, eating into the budget for CBOE hearing officer salary.
Colorado Counties, Inc. Dues	We rejoined CCI for 2019 but the dues were not in the approved 2019 budget
Customs and Border Patrol Equipment	U. S. Customs and Border Protection (CBP) has agreed to staff their Eagle County Airport office with a second officer to assist with increased international arrivals of business aircraft. To support the second officer, additional data equipment must be installed. CBP will purchase and install the equipment, but requires reimbursement of the expense from the Airport. CBP will retain ownership of the equipment.
Duo Ballot Processing System	The Duo is a ballot sorting, signature verification, and signature capture solution. The Duo automates many of the statutorily required ballot processing procedures currently performed manually by staff and judges. Functionality includes: <ul style="list-style-type: none"> •time and date stamping of returned envelopes •assigning individual voter credit in SCORE •capturing envelope & signature images •uploading signatures into voter records •ensuring processes performed are 100% auditable
Eagle to Horn Ranch	The ECO Trails 2019 budget was adopted showing \$1,000,000 in grant revenue from GOCO for the Eagle to Horn Ranch project. The money came in sooner than anticipated and was received in 2018. This request is to remove the revenue from the 2019 budget.
Eagle to Horn Ranch Retainage	The payment of retainage to the Contractor for the Eagle to Horn Ranch trail was posted in 2018, however was budgeted in 2019. This request reduces the 2019 expense budget.
Edwards Drop Site Upgrade	The Solid Waste & Recycling department will be relocating the Edwards recycle drop site from the CDOT rest area to the west side of the field house. This upgrade will include a new cardboard compactor and fencing around the facility.
El Jebel Tech Upgrades	We are upgrading the technology in El Jebel for improvements/internal communications.
Electric Vehicle Charging Station	The new station being installed by Eagle County at the Eagle Park-and-Ride location will help to accelerate the adoption toward zero-emission vehicles by providing fast charging for EV drivers traveling through Eagle County on I-70. Total cost of the project is expected to be \$44,100. A portion of the project (\$30,000) will be reimbursed to Eagle County through the Charge-Ahead Colorado grant program.
Emergency Preparedness and Response	We have been awarded an additional \$1,369 for our Emergency Preparedness and Response (EPR) program. We are going to use the full amount towards personnel costs/wages.
Energov Upgrade Project	The final configuration for the Energov Upgrade requires the purchase of Energov Assist.

<i>Project/Request Name</i>	<i>Project/Request Brief Description</i>
First Bank Roaring Fork Wildfire Assistance Program	Eagle County and First Bank Colorado are offering private landowners, and collective groups of private landowners, the opportunity to apply for incentive funding for projects that reduce wildfire risk in Roaring Fork Valley communities. This new program will provide wildfire hazard assessments and technical assistance to help owners make improvements. Funding requests will be reviewed and eligible projects will be reimbursed up to 75% of total cost through funds provided by First Bank.
Health Disparities Grant Program- Healthy Housing Grant	Eagle County Public Health was awarded the Health Disparities Grant Program (HDGP) Healthy Housing Grant, which is a state funded grant. It will run from July 1st 2019 through June 30th 2020 for a total revenue amount of \$399,075. This supplemental request will only be for half of those awarded funds to cover the remainder of 2019. The total revenue for the 2019 county budget will be \$199,538. Of that total revenue \$54,810 will be used for personnel/indirect costs associated with the grant.
Healthy Aging Nutrition Services Incentive Program	We received an additional \$2,564 in revenue from the Nutritional Services Incentive Program (NSIP). This is above what we had budgeted for 2019 in both revenue and expense accounts for this program so we will need to increase our budget by this amount.
Light Vehicle Replacement	After the fleet utilization study, these vehicles were identified for replacement. We desire to go forward with these purchases for 2019. Revenue includes the sale of old vehicles and collections from other departments. Expenses include the purchase of the new vehicles. Departments will pay into the Fleet Replacement fund based upon their vehicle cost.
Maintenance Grant from CDOT	The Airport has received a maintenance grant from CDOT for 2019. The grant proceeds will be used for runway rehabilitation which includes crack sealing, a fog seal, and painting.
Mental Health Services Law Enforcement Grant	Grant funding for mental health services in Eagle County.
New FTE - Mechanic II	Because of increased workload specifically around transit vehicles, the Fleet staff has been short staffed and needs an additional mechanic.
Northwest Small Business Development Center	This request is due to ECG taking over the Northwest SBDC program.
Overtime Wage Increase	The Fleet Services Department adopted a new strategy focusing on the customer experience for its internal customers, which lead to increased productivity and engagement. However, this effort was hampered by a labor shortage which has grown worse over time as the need for maintenance steadily increased while the size of the Department's workforce remained static. Therefore, the current staff has been working a large amount of overtime in an effort to keep up with the work requests.
Post Fire Flood Alert and Warning	There is a greater flood and debris risk following the Lake Christine Fire. Existing National Weather Service alert and warning systems are not sufficient to ensure the safety of our community. This project will work with USGS to install a network of up to 6 precipitation gauges. ECG contribution will be no greater than \$30,000 and we will request funding from partner agencies. If no additional funding is found, we will scale down the project to meet ECG budget goal.
Prospective land purchase	Open Space currently has \$250,000 budgeted for prospective land purchases. A transaction with the Town of Vail and earnest money for a transaction with a third party are anticipated in 2019. As a result, Open Space is seeking additional funds.
Sale of Two Bridges	Revenue from sale of Two Bridge boat launch/open space to Bureau of Land Management.
State grant for new monitors for recording department	We applied for and received a state grant that will fund the purchase of 3 new larger size, higher resolution computer monitors for our public viewing stations.
Two10 at Castle Peak	22 unit workforce housing project being constructed in the town of Eagle. The certificates of participation were issued with more premium than originally anticipated. This additional financing source will fund project costs, potentially including a reimbursement to ECHDA for pre-development work.
US 6 West Edwards Design Project	Hillcrest Rd/US6 Intersection in Edwards warrants intersection control improvements. Traffic during peak times backs up traffic to the Lake Creek Apartment and creates an unsafe situation where drivers take more risks. The project was expanded to include Arrowgrass and Fox Hollow intersections. The scope of the project will design the Arrowgrass and Fox Hollow intersections to 30% and Hillcrest to 100%.

<i>Project/Request Name</i>	<i>Project/Request Brief Description</i>
Verizon cell services	Several employees in the Administration office have gotten work phones/ipads in 2019, but we had not budgeted for these monthly charges in the original 2019 budget
Women, Infants and Children (WIC) Program Laptops	The Women, Infants and Children (WIC) program is purchasing 6 new laptops at \$1,500 each. The state has confirmed that they will be reimbursing the county a total of \$9,000 to cover the cost of this purchase. As this revenue/expense was not included in the 2019 budget we need to request it with this supplemental.