



**REQUEST FOR PROPOSALS  
CONSTRUCTION SERVICES**

**EAGLE COUNTY LANDFILL LEACHATE HOLDING POND CONSTRUCTION PROJECT  
Issued, February 25, 2020**

**SEALED PROPOSALS DUE**

**4:00 p.m. local time, Thursday, April 9, 2020**

**BIDS TO BE SENT OR DELIVERED TO:**

**EAGLE COUNTY GOVERNMENT  
Josh Miller, Construction Manager  
3289 Cooley Mesa Road (delivery)  
Gypsum, CO 81637  
(970) 328-3532  
Josh.miller@eaglecounty.us**

**REQUEST FOR PROPOSALS  
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## 1.0 Introduction

Eagle County is soliciting bids for reconstruction and expansion of a leachate holding pond (LHP) at the Eagle County Landfill in Wolcott, Colorado. The scope of work for this project includes the following:

- Preparation of a native soil subgrade for the geosynthetic liner system
- Placement of geosynthetic liner components consisting of:
  - Geosynthetic Clay Liner (GCL)
  - 45-mil thick reinforced polyethylene (RPE) secondary liner
  - HDPE Geonet leak detection layer
  - 45-mil thick RPE primary liner
- Construction of a leak detection sump and leachate extraction system
- Construction of a reinforced concrete loadout pad
- Relocation/extension of LHP fencing

Alternative materials may be proposed by the Contractor, but the bid shall be prepared using the provided Bid Form. Alternative materials may not be used without written approval of Eagle County or its Representative.

The respondents will use the Bid Form, along with the Project Drawings, to prepare their bids. The Bid Form completed by the bidding Contractors will be used, in conjunction with the qualifications of the respondents, to select a Contractor for the work. Unit costs are required for construction quantities, alternates, and contingency items. It is the respondent's responsibility to verify all quantities during preparation of this bid and report any potential discrepancies to Eagle County. All quantities on the Bid Form are estimates prepared from the Project Drawings. **Except for items designated as Lump Sum in the Bid Form, actual payment will be based on in-place quantities as surveyed by Eagle County or its Representative; the Contractor may have their own surveys done, at their own cost, to confirm in-place quantities.**

Request For Proposal (RFP) documents will be published on February 25 2020. All questions regarding bid documents should be directed to Kristin Degenhardt at [Kristin.degenhardt@eaglecounty.us](mailto:Kristin.degenhardt@eaglecounty.us) . No phone questions will be accepted.

A mandatory pre-bid meeting followed by a site walk-through of the project area will be held at the Eagle County Landfill on March 10, 2020 at 11:00 AM (MST).

Questions regarding bid documents will be accepted through March 31, 2020 by email only at [kristin.degenhardt@eaglecounty.us](mailto:kristin.degenhardt@eaglecounty.us). The addendum, if any, will be posted with the RFP documents by March 6, 2020 close of business (COB).

The bid will be awarded by COB April 15, 2020.

All work will be done and governed by the Construction Quality Assurance/Quality Control (CQAQC) Plan, the Project Technical Specifications (Project Specifications), and the Eagle County Solid Waste and Recycling Leachate Holding Pond Expansion Construction Plans (Project Drawings). Where there are differences between these documents, the order of precedence shall be the:

1. CQAQC Plan
2. Project Drawings
3. Project Specifications
4. Description of Work (Section 6 of the RFP)

The following sections that describe the site and the work are for the convenience of the Contractor.

## **2.0 Site Description**

The landfill site is located approximately two miles north-northeast of Wolcott, Colorado. Project Drawings page 1 shows the location of the site in relation to vicinity features. The landfill is open to the public and serves all of Eagle County.

The present site includes the existing landfill area, an existing LHP, a tire storage facility, surface water control features and structures, an office building/scale house, a maintenance shop, a Material Recovery Facility, and a Household Hazardous Waste Collection Facility. Please refer to Project Drawings page 2 for existing conditions at the landfill. Water for construction (dust suppression, moisture conditioning soil, etc.) is **not** available on site. Provision of water is the responsibility of the Contractor.

## **3.0 Facility Responsibilities**

Eagle County or its Representative will survey to establish line and grade for construction and to determine quantities. This will include:

- Control Points
- Pre-construction and post-construction surveys for subgrade and liner to confirm lines and grades and for quantity determinations
- As-built drawings

Eagle County's consultant, Souder Miller & Associates, will provide the aforementioned control points, pre-construction and post-construction surveys, and as-built drawings.

All layers of the LHP liner system must be certified by Eagle County or its Representative before work on the next layer may commence. The Contractor shall be invoiced for each post-construction survey that is not certified by Eagle County or its Representative.

Eagle County or its Representative will provide the CQAQC Plan. The Plan includes specifications for testing equipment, supplies, and personnel for testing earth construction (moisture/density testing) and observing and documenting geosynthetics installation.

#### **4.0 Contractor Responsibilities**

The Contractor shall be fully responsible for knowing and understanding the requirements of the work, including the CQAQC Plan, Project Specifications, Project Drawings and Description of Work. Eagle County or its Representative will assist the Contractor with following and meeting the requirements of the CQAQC Plan, Project Specifications and Project Drawings, but Eagle County or its Representative shall not be responsible for informing the Contractor of the requirements.

The Contractor shall provide all equipment, personnel, materials, and construction staking to complete the work to the line, grade and requirements included in the Description of Work, CQAQC Plan, Project Specifications and Project Drawings. If the Contractor provides onsite fuel tanks, the tanks shall be double-walled or provided with acceptable secondary containment.

The Contractor shall provide portable toilets as necessary.

Prior to beginning any work, the Contractor will provide a Health and Safety Plan (HASP) addressing the site-specific requirements of this work, including requirements for working in excavations and around landfills (managing refuse, methane gas, etc.). This HASP shall be reviewed by Eagle County and its Representative, but the Contractor shall have sole responsibility for the health and safety of its employees and for completing the work in accordance with all local, state, and federal regulations.

The Contractor shall protect existing vegetation, structures, equipment, utilities, pavement, and improvements that are not scheduled for demolition during the project. Any damage caused by the Contractor or its subcontractors shall be repaired or replaced equal to existing conditions, at the expense of the Contractor.

The landfill will remain open during the construction period. The Contractor shall complete the work in a manner that causes the least possible interference with normal landfill operations. This shall include, but not be limited to, the following:

- Maintaining all roads, fencing, utilities, water control piping, and other improvements at the landfill in working condition.
- Landfill hours of operation are Monday through Friday from 8:00 AM to 4:30 PM and Saturday 8:00 AM to 3:00 PM. If the Contractor requires to work outside of these hours, arrangements shall be made with Eagle County or its Representative at least three days in advance. During such work, the Contractor shall be responsible for all site security.

- No work shall be done by the Contractor without personnel from Eagle County or its Representative at the site.
- If any disruptions to landfill facilities or operations will be necessary for the Contractor to complete the work, the Contractor shall arrange this with Eagle County at least one week in advance. No disruptions to landfill facilities or operations will be allowed without written approval from Eagle County or its Representative.

Eagle County or its Representative will provide pre-construction and post-construction surveys for determining construction quantities. The contractor shall provide any additional construction or check surveying.

- The Contractor shall be responsible for scheduling all survey work. Requests for surveying shall be made **at least 72 hours in advance** of when the surveying is required, and the Contractor shall have the areas ready for staking or certification, as necessary.
- The Contractor shall be responsible for maintaining staking and control points provided by Eagle County or its Representative. Replacing these will be at the expense of the Contractor.
- The Contractor shall be responsible for slope staking.

The Contractor shall be responsible for obtaining all permits and permissions necessary to begin and complete work.

The Contractor shall be responsible for temporary environmental controls associated with the construction work including, but not limited to, dust suppression, drainage control, storm water control, and storage and control of petroleum and hazardous materials and wastes.

The Contractor or subcontractor responsible for geosynthetics installation must demonstrate experience installing GCL and RPE liners. Eagle County or its Representative reserves the right to approve or reject any subcontractor proposed for geosynthetics installation. The proposed geosynthetics installer must be approved by Eagle County or its Representative prior to commencing work.

The Contractor or subcontractor shall be responsible for providing any water required for the project. The County may be able to make water available at the Eagle County Fairgrounds in Eagle, Colorado if needed.

## **5.0 Schedule**

Eagle County intends to have a signed contract by **Friday, May 29, 2020**. The Eagle County Landfill would like for work on this project to begin no sooner than **August 3, 2020**. The Contractor must complete this scope of work by **October 30, 2020**.

## 6.0 Description of Work

### 6.1 General

The work for this project includes:

- Final construction of the LHP including removal of the existing pond liner, subgrade excavation/grading, the geosynthetic liner system, leak detection layer, leachate extraction and leak detection piping, a concrete loadout pad, and perimeter fencing
- Construction of drainage ditches, as necessary

All construction will be done in accordance with the CQAQC Plan, Project Specifications, Project Drawings and this Description of Work. Performance of work in accordance with the CQAQC Plan, Project Specifications, Project Drawings and this Description of Work will ensure all work is completed, at a minimum, in accordance with manufacturer's specifications, good work practices, and local, state, and federal regulations. The CQAQC Plan, Project Specifications, and Project Drawings provide guidance regarding the materials used in construction, and testing and approval of the work.

### 6.2 Leachate Holding Pond

#### 6.2.1 General

The location of the existing LHP is shown on Project Drawings page 2. The LHP will be expanded in depth and laterally to the east. Construction of the LHP includes:

- Excavation and fill, as necessary, of the LHP to the line and grade shown on Project Drawings page 3 to reach subgrade design grades. This work also includes removing the existing liner in the LHP. The liner shall be disposed of in the active area of the landfill. The leak detection sump shall be constructed as shown on Project Drawings pages 4 and 7.
- Construction of the anchor trench around the perimeter of the LHP in accordance with the CQAQC Plan, Project Specifications and Project Drawings.
- Installation of the GCL.
- Installation of the first layer (secondary liner) of 45-mil RPE.
- Installation of the leak detection layer (200-mil HDPE geonet and the 1½ inch minus gravel in the leak detection sump).
- Installation of the 12 oz/yd<sup>2</sup> non-woven geotextile surrounding the leak detection gravel
- Installation of the final layer (primary liner) of 45-mil RPE.
- Installation of the leak detection and leachate extraction piping.
- Installation of the reinforced concrete loadout pad.
- Installation of the concrete-filled steel bollard posts.
- Installation of the one-foot soil cover over the anchor trench on the LHP berm (see details 1 and 8 on Project Drawings page 7).
- Fertilization, seeding, and mulching of areas highlighted on Project Drawings page 4.
- Installation of the perimeter fence and gate.

- Installation of the level measuring device.

Soil testing shall be done by Eagle County or its Representative. The minimum frequencies of testing are specified in the CQAQC Plan. The Contractor shall assist Eagle County or its Representative with testing, as necessary, to properly complete all testing to the satisfaction of Eagle County or its Representative. This includes scheduling testing, stopping work in the areas to be tested, as necessary, and preparing areas for testing (e.g., cutting or scraping flat areas for nuclear density testing).

After the subgrade has been tested (as appropriate), inspected, surveyed, and certified/approved as meeting the requirements of the CQAQC Plan, Project Specifications, and Project Drawings, the Contractor shall place the GCL, 45-mil RPE geomembranes, and the leak detection layer (including the piping, geotextile and gravel associated with the leak detection layer).

After the liner components and piping are installed, the soil cover (1-foot) shall be placed over the top of the LHP berm (see details 1 and 8 of Project Drawings page 7). The concrete loadout pad and two 6-inch diameter SCH 40 concrete-filled steel bollard posts shall be installed on either side of the leachate extraction and leak detection piping. The perimeter fence and gate shall be installed around the LHP according to detail 2 on Project Drawings page 7.

Placement of the GCL, RPE, piping, and leak detection layer are described in greater detail below.

#### 6.2.2 GCL

The GCL shall be installed in the LHP using materials specified in the CQAQC Plan and Project Specifications. Prior to installing the GCL, the prepared subgrade shall be inspected by the Installer and Eagle County or its Representative. Installation of the GCL shall not begin until the underlying components are approved in writing by the Installer and Eagle County or its Representative.

#### 6.2.3 RPE Geomembrane

The RPE geomembrane shall be installed in the LHP using materials specified in the CQAQC Plan and Project Specifications. Alternate materials may be proposed by the Contractor; however, alternate materials shall not be used without written permission of Eagle County or its Representative. Prior to installing the RPE, the underlying GCL shall be inspected by the Installer and Eagle County or its Representative. Construction of the RPE shall not begin until the underlying components are approved in writing by the Installer, and Eagle County or its Representative.

One layer of RPE shall be placed over the approved GCL on the sides and base of the LHP. This layer is designated as the secondary liner. The second layer of RPE shall be placed over the leak

detection layer and shall be designated as the primary liner. Please refer to detail 7 of Project Drawings page 7 for details.

#### 6.2.4 Leak Detection Layer

The leak detection layer shall be constructed in the LHP using materials specified in the CQAQC Plan and Project Specifications. Alternate materials may be proposed by the Contractor; however, alternate materials shall not be used without written approval of Eagle County or its Representative. Prior to placing the leak detection layer over the secondary RPE liner, the RPE shall be inspected by the Installer and Eagle County or its Representative. The leak detection layer shall not be installed until the RPE is approved in writing by the Installer and Eagle County or its Representative.

The leak detection layer consists of a 200-mil HDPE geonet (GSE HyperNet Geonet, or approved equivalent) and 1½ inch minus gravel surrounded by the 12 oz/yd<sup>2</sup> non-woven geotextile. The geonet shall be installed over the secondary RPE liner. It shall be anchored in trenches at the top of the slopes, placed with the long dimension parallel to the slope, placed to minimize seams on slopes and near grade breaks, overlapped a minimum of two inches, and with seams joined with plastic cable ties in accordance with the CQAQC Plan, Project Specifications and Project Drawings page 7. The geonet will transmit any liquid that collects on top of the secondary liner to the leak detection sump.

The 1½ inch minus gravel shall be installed in the leak detection sump. See detail 10 of Project Drawings page 7 for details. The 1½ inch minus gravel shall be completely wrapped with a 12 oz/yd<sup>2</sup> non-woven geotextile to protect the under and overlying RPE liners.

Prior to placing the primary RPE liner over the leak detection layer, the leak detection layer shall be inspected by the Installer and Eagle County or its Representative. The primary liner shall not be installed until the leak detection layer is approved in writing by the Installer, and Eagle County or its Representative.

#### 6.2.5 Piping

The LHP piping will include leachate extraction system piping and leak detection system piping. The leachate extraction piping consists of approximately 75 feet of 6-inch diameter (ID) SDR-21 HDPE pipe placed over the primary RPE liner (see details 1 and 3 of Drawing No. 7). The pipe will extend into the LHP and attach to a 6-inch diameter SDR-21 HDPE tee at the toe of slope. On either side of the tee, 6-inch diameter SDR-21 HDPE pipe (perforated with four 5/8-inch diameter holes drilled six inches on center in four rows oriented 90 degrees apart) will extend for 20 feet (for a total of 40 feet of perforated pipe). Where the 75-foot leachate extraction pipe extends out of the LHP, a blind flange will be installed. The leachate extraction pipe will also house an approximately 75-foot long 3-inch diameter SDR-17 HDPE pipe (see Project Drawing page 7). The end of the 3-inch diameter pipe will be fitted with a camlock fitting.

The leak detection piping consists of approximately 75 feet of 2-inch diameter SDR-21 HDPE pipe placed in the leak detection layer (see Drawing No. 7), over the 200-mil geonet. The pipe will extend into the bottom of the leak detection sump and attach to a 2-inch diameter SDR-17 HDPE tee. On either side of the tee, 2-inch diameter SDR-17 HDPE pipe (perforated with four 3/8-inch diameter holes drilled six inches on center in four rows oriented 90 degrees apart) will extend for 2 feet (for a total of 4 feet of perforated pipe). Where the 75-foot leak detection pipe extends out of the LHP, a blind flange will be installed.

The existing 3-inch diameter SDR-17 HDPE leachate force main may have to be extended to accommodate the LHP expansion.

### **6.3 Leachate Holding Pond Concrete Loadout Pad**

#### **6.3.1 General**

The LHP expansion will add a 20-foot by 50-foot reinforced concrete loadout pad as shown on Project Drawings page 8. Construction of the loadout pad includes:

- Excavation and filling, as necessary, to the line and grade shown on Project Drawings pages 3 and 4.
- Placement of six inches of class 6 road base above the compacted subgrade and compacted in accordance with the CQAQC Plan, Project Specifications, and Project Drawings.
- Protection of the existing leachate force main (Project Drawings page 7).
- Placement of the 8-inch thick reinforced concrete pad with containment curb. Concrete pad must be sloped towards the LHP to drain spilled leachate into the LHP and prevent pooling on the pad or run off.

Each phase of construction of the LHP loadout pad shall be considered complete only once it is approved in writing by Eagle County or its Representative.

### **6.4 Culvert Installation**

An approximately 50-foot long culvert will be installed as displayed on Project Drawings page 3. A 10-foot long and 4-foot wide section of riprap (type VL) shall be installed at the inlet and outlet of the culvert, and the culvert shall be installed with Type II bedding in accordance with the CQAQC Plan, Project Specifications, and Project Drawings. The culvert backfill shall be compacted in accordance with the CQAQC Plan and Project Specifications.

Upon completion of the culvert installation, the area disturbed by installation must be repaired/reggraded and revegetated as necessary.

## 6.5 Miscellaneous

- The excavation area highlighted on Project Drawings page 3 shall be fertilized, seeded, and mulched.
- The existing groundwater monitoring well, MW-04-95, located in the south berm of the LHP (Project Drawings page 3) shall be protected.

## 6.6 Measurement and Payment

### 6.6.1 Summary

As indicated in the Bid Form, all payments shall be based on in-place surveyed quantities or lump sum. No payment will be made for pipe wastage, excess geosynthetics placed for the Installer's convenience, or soil consolidation. The bid price should include installed quantities for all items unless identified differently in the Bid Form.

Survey will be provided by Eagle County or its Representative. The Contractor may verify quantities with an independent survey, if desired, at the Contractor's expense.

Payment for geosynthetics (GCL, geomembrane, geogrid) is based on the area covered and does not include allowance or payment for waste, overlap, material in the anchor trench, or materials used for the convenience of the Installer.

Measurement for payment will be based on the actual plan view area of geosynthetics installed as measured by survey. Measurement for the geosynthetics will be from the inside edge of the anchor trench. The cost for material not included in the measured pay quantity (overlap, waste, material in anchor trench, etc.) must be included in the unit price.

### 6.6.2 General Work Items

Include, when appropriate, costs for the following work items which are common to all items on the Bid Form:

1. Maintenance, protection, replacement, and/or repair of damaged facilities outside the area identified for payment as a separate item
2. Site access requirements including temporary soil material, as required for the Contractor to access the work and equipment
3. Dust control, including watering of grades and construction access/haul roads
4. Traffic control
5. Erosion control construction
6. Right-of-way requirements
7. Regulatory requirements
8. Construction staking and other survey work not provided by Eagle County or its Representative
9. Location of existing utilities and piping

10. Protection of existing underground piping, utilities, and site groundwater monitoring wells
11. Quality assurance and quality control testing and inspections not provided by Eagle County or its Representative
12. All safety-related costs
13. Attendance at construction meetings
14. Shop drawings and other submittals

## **7.0 CRITICAL WORK METHODS STATEMENTS**

Respondent shall provide statements describing how they will accomplish certain critical work:

1. Describe Placement of Gravel in Sump:
  - a) Describe equipment to be used where maximum ground pressure on geomembrane is 5 PSI.
  - b) Describe how gravel will be installed above geomembrane without damage to the underlying geosynthetics.
2. Provide prior experience of Geosynthetics Installer.

## **8.0 GENERAL INSTRUCTIONS**

1. **Proposals will be received via hand delivery, UPS, FedEx or DHL at the Eagle County Project Management Office, attention Josh Miller, Construction Manager, 3289 Cooley Mesa Road Gypsum, CO 81637; via U.S. Mail to Eagle County Project Management Office, attention Josh Miller, Construction Manager, P.O. Box 850, Eagle, CO 81631 or by email to [josh.miller@eaglecounty.us](mailto:josh.miller@eaglecounty.us) until 4:00 p.m., local time April 9, 2020.** No telephone or facsimile proposals will be accepted. Any proposal received after this time will not be considered and will be returned to the respondent unopened unless good cause is shown as determined by Eagle County in its sole discretion. Proposals will be evaluated only from those firms that meet the minimum criteria as set forth in the complete Request for Proposals document.
2. Any question, interpretation or clarification regarding this RFP is required no later than **5:00 p.m. March 31, 2020**. All questions regarding this RFP or these instructions must be emailed to Kristin Degenhardt at [Kristin.degenhardt@eaglecounty.us](mailto:Kristin.degenhardt@eaglecounty.us). No additional questions will be accepted after the date and time referenced above unless good cause is shown as determined by Eagle County in its sole discretion. Oral interpretations shall be of no force and effect. An addendum, if any, will be posted with the RFP documents by April 6, 2020 by COB.
3. A mandatory pre-proposal meeting for all potential respondents who wish to submit proposals will take place **on Tuesday March 10, 2020 at 11:00 a.m. local time at the**

**Eagle County Landfill Wolcott, CO.** Failure to attend will result in Proposal disqualification.

4. Examination of Contract Documents and Site
  - a. Before submitting a Proposal, each respondent shall (a) examine the Contract Documents thoroughly; (b) visit the site to become familiar with local conditions that in any manner affect cost, progress or performance of the work; (c) become familiar with federal, state and local laws, ordinances, rules and regulations that in any manner affect cost, progress or performance of the work; and (d) study and carefully correlate the respondent's observations with the Contract Documents.
  - b. Access to the site is open by appointment only. This can be arranged by contacting Kristin Degenhardt (970) 328-3457 or [Kristin.degenhardt@eaglecounty.us](mailto:Kristin.degenhardt@eaglecounty.us) or Jesse Masten (970) 328-3472 or [jesse.masten@eaglecounty.us](mailto:jesse.masten@eaglecounty.us).
  - c. The submission of a proposal shall constitute an incontrovertible representation by the respondent that it is in compliance with every requirement of the proposal documents (see the index for the complete list of proposal documents) and that the proposal documents are sufficient in scope and detail to indicate and convey understanding of all terms and conditions for performance of the work.
5. If submitting by mail or in person, please provide one (1) hard copy and one Thumb Drive containing a PDF version of your proposal. On the outside of the envelope, please include the name, address, and phone number of the firm's submitting project personnel and label it as the Leachate Holding Pond Construction RFP Response. If submitting by email, please attach the document as a PDF and include Leachate Holding Pond Construction RFP Response in the subject line.
6. Eagle County reserves the right, in its sole discretion, to reject any and all proposals submitted in response to this RFP, and to waive or not waive informalities or irregularities in statements received, or RFP procedures. Eagle County also reserves the right to re-advertise, or to otherwise provide the services as determined by Eagle County to be in its best interest. Eagle County may also choose to disregard all proposals and issue another RFP.
7. Eagle County may, at its sole discretion, modify or amend any and all provisions of these instructions or the RFP or the Contract Documents. If it becomes necessary to revise any part of the instructions, RFP or Contract Documents, addenda will be provided through posting at <http://www.eaglecounty.us>. Eagle County reserves the right to extend the RFP submittal date or to postpone selection of the most qualified respondent(s).
8. Respondents are encouraged to clearly identify any proprietary or confidential data or information submitted in response to this RFP. Regardless of whether or not so marked,

Eagle County will endeavor to keep that information confidential, separate and apart from the statement of qualification. Notwithstanding the foregoing, respondent acknowledges that Eagle County may be required to release the information in accordance with state statute or order of the court.

9. Eagle County will not pay for any information requested herein, nor is it liable for any costs incurred by the respondent in connection with its response to this RFP.
10. No telephone or oral proposals will be accepted.
11. Proposals must be clearly identified on the front of the envelope or subject line of email by RFP title. Responsibility for timely submittal of proposals lies solely with the respondent. Proposals received after the closing time specified will be considered non-responsive and will be returned unopened.
12. Complete sets of proposal documents (see index for a complete list) shall be used for preparing proposals. Eagle County assumes no responsibility for errors or misinterpretations resulting from the use of incomplete sets of documents. Eagle County makes these documents available for the purpose of obtaining proposals and does not confer a license or grant for any other use.
13. Respondent(s) who submit a proposal are responsible for becoming fully informed regarding all circumstances, information, laws and any other matters that might, in any way, affect the respondent's role and responsibilities. Any failure to become fully knowledgeable shall be at the respondent's sole risk. Eagle County assumes no responsibility for any interpretations made by respondents on the basis of information provided in this RFP or through any other source.
14. All Respondents must complete and include with their proposals the following:
  - a. Narrative Explaining General Approach to the Project
  - b. Summary of Firm and Project Team Experience
  - c. Discussion of Project Schedule and Budget Constraints
  - d. Summary of Practices and Procedures
  - e. Disclosure of Legal Issues
  - f. Completed GC Bid Proposal Form
  - g. Proof of Ability to Secure Required Bonding and Insurance Coverage
15. All proposals will be reviewed by Eagle County and any other review as determined to be necessary. Respondents may be asked to supplement their initial proposal with additional written material. Eagle County may short list respondents based upon an evaluation of the written submittals. Eagle County may request in-person interviews with respondents prior to determining a short list and/or request a detailed presentation. The respondents achieving the highest scores on the decision matrix may be selected as the successful respondent but Eagle County reserves to select the

respondent with the proposal that Eagle County considers to be in its best interests, even if not the lowest cost proposal. Eagle County will not supply the decision matrix forms to respondents.

16. Following evaluation of the proposals received by Eagle County in response to the RFP, the successful respondent will be given the first right to negotiate an agreement acceptable to Eagle County. In the event that an agreement satisfactory to Eagle County cannot be reached, Eagle County may enter into negotiations with one or more of the remaining respondents. The successful respondent shall commence work only after execution of an acceptable agreement and approval of insurance certificates and notice to proceed given by Eagle County.
17. This RFP is not intended to completely define the process for the ultimate selection of the successful respondent or the contractual relationship to be entered into with the successful respondent.

## 9.0 SELECTION CRITERIA

Respondents shall address each of the evaluation criteria listed below. The relative importance of each criterion is identified on a scale of 1 to 4, with 4 being of the highest importance. These criteria are not listed in any order of evaluation priority and are a non-exhaustive list. Eagle County may seek additional information or perform further investigations as it deems necessary.

Evaluation Criteria	Relative Importance (1 to 4)
a. Narrative Explaining General Approach to the Project	2
b. Summary of Firm and Project Team Experience	4
c. Discussion of Project Schedule and Budget Constraints	3
d. Summary of Practices and Procedures	2
e. Disclosure of Legal Issues	3
f. Completed GC Bid Proposal Form	3
g. Proof of Ability to Secure Required Bonding and Insurance Coverage.	2

## **10.0 INSURANCE AND BONDING REQUIREMENTS**

All insurance and bonding requirements are set forth in Article 5 of the General Conditions to Construction Agreement.

## 11.0 PROPOSAL FORM

### THIS FORM MUST BE SUBMITTED WITH YOUR PROPOSAL

TO: Josh Miller, Construction Manager  
Eagle County Project Management  
P.O. Box 850  
Eagle, CO 81631  
289 Cooley Mesa Road  
Gypsum, CO 81637  
Josh.miller@eaglecounty.us

The undersigned, having examined the proposal documents identified in the index and the Contract Documents identified in Article 7 of the Construction Agreement and any and all documents related to the above referenced Request for Proposals:

- (a) Has visited the site for the Project and having full knowledge of the conditions under which the work must be performed, hereby proposes to enter into a Construction Agreement to perform such work as set forth in the Contract Documents, of which this Proposal forms a part; and agrees to perform the work and will furnish all required labor and materials and pay all incidental costs associated with such work;
- (b) Agrees to comply with all conditions, requirements, and instructions of the Request for Proposals as stated or implied therein;
- (c) Acknowledges the right of Eagle County in its sole discretion to reject any or all proposals submitted, and that an award may be made even though not the lowest cost or a short list of respondents may be identified;
- (d) Acknowledges and agrees that the discretion of Eagle County in selection of the successful respondents shall be final, not subject to review or attack; and
- (e) Acknowledges that its proposal is made with full knowledge of the foregoing and full agreement thereto.

By submission of its proposal, and signature below, the respondent acknowledges that he has the authority to sign this Proposal Submittal Form and bind the company named below. The respondent further acknowledges that Eagle County has the right to make any inquiry or investigation it deems appropriate to substantiate or supplement information contained in the proposal and related documents, and authorizes release to Eagle County of any and all information sought in such inquiry or investigation.

Company Name: \_\_\_\_\_

Title of Respondent: \_\_\_\_\_

Signature of Respondent: \_\_\_\_\_